

June 2019

Dear Parents/Guardians,

Students who plan on using the Our Lady of Lourdes parking lot in the 2019- 2020 school year must obtain an official OLL parking permit through the Dean of Students. To obtain a permit, seniors must complete and submit the Parking Permit Contract form, (which can be found on the OLL website) with payment, to the Dean of Students, Mr. Fernandez, by Thursday, August 1st. The form and payment may be either dropped off at the Main Office or mailed to Mr. Fernandez. Parking Permits will not be issued after the August 1st deadline.

There is a limited number of parking spots available in our student lot. Students will be able to obtain a permit on a first come, first serve basis – so please do not wait until the last minute. *Due to limited space in the Student Lot, parking permits will be made available only to Seniors.* If after August 1st, additional spaces remain, parents of students from the Junior class will be notified, and will be afforded the opportunity to purchase permits. If a student plans on driving to school for only the second half of the year, payment and form must still be completed by the August 1st deadline due to the limited number of spots available.

The cost of a full-year parking permit is \$100. Payment may be made in cash or by check, made out to Our Lady of Lourdes.

Any student found parking in the student lot without permit will be issued an Incident Notice and will be fined.

Once paid for, permits can be picked up by the student on either Wednesday, September 4th between the hours of 9:30 am – 12:30 p.m or Thursday, September 5th in the Attendance Office on orientation day. Enforcement of parking permits will begin the following day.

Sincerely,

Mr. Nicholas Fernandez
Dean of Students
Our Lady of Lourdes High School

PARKING PERMIT CONTRACT

_____ agrees to the following conditions for parking privileges at Our Lady of Lourdes High School for the 2019- 2020 school year.

All students choosing to drive to school must submit this signed contract, with the fee, to the Office of the Dean by August 1, 2019. Anyone parking without a permit will be subject to an Incident Notice and fine.

1. The car driven to school will display the proper permit tag at all times while on campus.
2. The car will be parked *only* in the North student parking lot in an assigned marked space, unless directed otherwise by the Dean of Students.
3. The speed limit in the school parking lot is 10 miles per hour. *Failure to follow safe and courteous parking habits will result in suspension of parking privileges for a time to be determined by the Dean of Students. Students reported for unsafe driving practices on neighboring roads will have parking privileges suspended.*
4. No student is to leave the building and go to his or her car during the school day without the permission of the Dean of Students.
5. Students on disciplinary probation (student contract) may forfeit their parking privileges as a consequence of that probation.
6. The cost of the permit is \$100 for the school year.
7. There will be no refunds of parking fees for any reason.
8. Our Lady of Lourdes High School is not responsible for damage or loss to any vehicles due to accidents, vandalism or thefts in the parking area of the school at any time.

Car Color, Make and Model _____ Plate # _____
Student Signature _____
Student OLL Email Address _____
Parent Signature _____
OLL Permit # _____ Amount Paid \$ _____
Dean of Students/ Finance Office _____